

2010 General Appropriations Resolution

WHEREAS, the provisions of the Uniform Budgeting and Accounting Act for Local Government, MCLA 141.121, et seq., require that each unit of local government adopt a balanced budget for all required funds; and

WHEREAS, the Calhoun County Budget Committee and Board of Commissioners ("Board") have reviewed the 2010 Administrator/Controller Recommended II budget and budget requests for 2010 from the various departments, agencies, offices and activities, including the courts, which by law the Board must finance or assist in financing; and

WHEREAS, the Board has taken into consideration the fact that there are certain required functions of County Government or operations which must be budgeted at a serviceable level in order to provide statutorily and constitutionally required services and programs; and

WHEREAS, the Board has determined the maximum authorized 2010 millage rate and estimates the property tax revenue generated to be as follows; and

| | | |
|-----------------------|--------------|--------------|
| General Operating | 5.3779 mills | \$18,028,870 |
| Medical Care Facility | .2482 mills | \$ 869,710 |
| Senior Services | .7452 mills | \$ 2,678,949 |

WHEREAS, the Board shall order that money raised by taxation, within statutory and charter limitations, to be paid into the funds of the local unit; and

WHEREAS, the Board has reviewed the Recommended Budget for 2010 and believes the same to contain funds sufficient to finance all mandatory County-funded services at or beyond a serviceable level;

NOW, THEREFORE, BE IT RESOLVED that the 2010 Calhoun County Budget, dated December 17, 2009 and as set forth in the attached documents, is hereby adopted on an account group level for the General Fund and all Special Revenue Funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Administrator/Controller shall monitor each fund on an activity and an account group basis and also provide appropriate interim financial reports.

BE IT FURTHER RESOLVED #1 that no budget transfer to or from personnel services, fringe benefits, supplies, other services and charges, or capital outlay account groups shall occur unless in accordance with the Board Policy #275 and only after approval by the County Administrator/Controller; and

BE IT FURTHER RESOLVED #2 that any increase in wages or salaries, above those set forth in the salary wage schedule, or a newly created position, shall be made only by resolution or motion of the Board of Commissioners; and

BE IT FURTHER RESOLVED #3 that it is the responsibility of every Department Head/Elected Official to ensure that spending within each account group within each business unit does not exceed the amount appropriated. In turn, the County Administrator/Controller will oversee this operation and will expect to be informed by the Department Head/Elected Official of any anticipated budget variances; and

BE IT FURTHER RESOLVED #4 that unspent balances of previously authorized capital improvements or construction projects not completed by 12/31/2009 are hereby reappropriated for 2010. Any such carry-forwards will be presented to the Board of Commissioners as an informational item at a future meeting; and

BE IT FURTHER RESOLVED #5 that all Judges, County Elected Officials and County Department Heads shall abide by the Purchasing and Budget Policies, as adopted and amended from time to time by this Board, for all purchases made with funds appropriated by the Board of Commissioners and that these budgeted funds are appropriated contingent upon compliance with the Purchasing and Budget Policies, and the County Clerk shall not be authorized to make payment of any claims not in compliance with such Purchasing Policies and monies so budgeted; and

BE IT FURTHER RESOLVED #6 that the attached Fee Schedule (Exhibit A) is hereby established to be effective as noted; and

BE IT FURTHER RESOLVED #7 that the attached Position Allocation schedule (Exhibit B) is hereby established to be effective as noted and shall limit the number of employees who can be employed and no funds are appropriated for any positions not on said schedule; further, that certain positions on said schedule which are supported in whole or in part by a grant, cost sharing or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues and, if not received shall be considered eliminated; and

BE IT FURTHER RESOLVED #8 that this budget includes wage increases of 1% for 2010 for non-union employees, County-wide Elected Officials, and County Commissioners, and that wage increases for employee groups with contracts that have not been settled as of December 7, 2009 are not yet determined; and

BE IT FURTHER RESOLVED #9 that all Judges, County Elected Officials and County Department Heads will hold any vacant position vacancy that occurs during 2010 fiscal year open for the appropriate duration of time to properly compensate for vacation and/or sick payouts to insure budgetary savings are achieved, provided that the Judges and Elected Officials can still perform their mandated functions at a serviceable level.

BE IT FURTHER RESOLVED #10 that the Administrator/Controller is authorized to make reductions in any department each time a substantial reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary layoffs and advise those affected by the service that those services are being discontinued as a result of reductions in Federal and/or State funding.